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## Corporate Management Meeting

July 26, 2012

Attendees: Alastair Swarbrick – Auditor General  
Garnet Harrison – Deputy Auditor General and Freedom of Information Manager  
Patrick Smith – Audit Principal  
Martin Ruben – Audit Principal  
Kim Lutz – Administrative and Finance Manager

- Decision: It was agreed that the job descriptions for management and auditors be reviewed by an outside consultant and updated as necessary. A decision was made to obtain three quotes for conducting the work and a final decision on how to proceed will be made once that information is considered.
- Decision: Professional Development Week – Working with CGA Caribbean, CISPA, and the Civil Service College. The Office is in the process of finalizing the details of a week of training and development for auditors in the OAG. In addition, auditors from other CAROSAI audit offices will be invited, as well as financial officers and internal auditors in the Cayman Islands Government. The week of activities will include key note speakers and an opportunity for sponsorship from the private sector to offset costs and inform attendees of services available on the Island. It is anticipated 70 to 80 will attend.
- The OAG Financial Statements were reviewed and signed off by the AG with adjustments to be made as discussed.

Alastair Swarbrick, MA(Hons), CPFA  
Auditor General